



15 November 2019

**Ms. Candy Liu**

Product Director

**Convergent International Travel Development Co.,Ltd.**

Room 909, No. 638 Huangpu Dadao West,

Tianhe District, Guangzhou, China

+86 1369 493267

Candy.liu@huizhi-intl.com

**GROUP CONTRACT FOR CHINESE NEW YEAR  
JANUARY 23 – FEBRUARY 10, 2020**

Dear **Ms. Liu**,

Thank you for choosing **HOTEL 101 - MANILA** for your upcoming booking on **January 23 – February 10, 2020**.

We are pleased to advise that we can accommodate your group requirement at Hotel 101 – Manila. We understand the importance of the event, and we assure you of our cooperation to assist you with a successful outcome.

As per your room requirement, we have outlined the following details for your perusal.

ROOM TYPE	SPECIAL RATE	JAN 23	JAN 24	JAN 25	JAN 26	JAN 27	JAN 28	JAN 29
Happy Room Single	2,600 nett	10	10	10	50	50	50	50
Happy Room Twin	2,600 nett	0	0	0	0	0	0	0
Happy Room Triple	3,600 nett	0	0	0	0	0	0	0
TOTAL		10	10	10	50	50	50	50

ROOM TYPE	SPECIAL RATE	JAN 30	JAN 31	FEB 1	FEB 2	FEB 3	FEB 4	FEB 5
Happy Room Single	2,600 nett	50	20	20	20	20	20	20
Happy Room Twin	2,600 nett	0	0	0	0	0	0	0
Happy Room Triple	3,600 nett	0	0	0	0	0	0	0
TOTAL		50	20	20	20	20	20	20

ROOM TYPE	SPECIAL RATE	FEB 6	FEB 7	FEB 8	FEB 9	FEB 10
Happy Room Single	2,600 nett	10	10	10	10	10
Happy Room Twin	2,600 nett	0	0	0	0	0
Happy Room Triple	3,600 nett	0	0	0	0	0
TOTAL		10	10	10	10	10

**Above rates are inclusive of 12% VAT, local tax and 5% service charge.**



#### **INCLUSIONS**

- Complimentary Buffet Breakfast at Horizon Café
- Access to the Swimming Pool and outdoor Jacuzzi
- Complimentary Internet Access in all guest rooms and public areas
- Daily Newspaper available at the Front Desk
- Complimentary Parking (first come first served basis)
- Two (2) bottles of mineral water (replenished daily)
- Coffee/Tea Making Facility

#### **HOTEL ROOM AMENITIES**

- Mini Bar
- Microwave Oven
- 48" Cable TV
- Electronic In-Room Safe
- Hot & Cold Shower
- Hairdryer
- Set of toiletries
- Fully air-conditioned

#### **CHECK-IN AND CHECK OUT PROCEDURE**

Since our guest check-out time is 12:00 noon, we suggest that your guests check-in after 2:00 p.m. to allow ample time for the rooms to be made-up. Please be assured, however, that every effort will be made to accommodate your guests who will arrive at the Hotel before 2:00 p.m. This however may be subject to the Hotel's fees for early check-in.

The Hotel accommodates late check-outs if the front office is advised in advance and if the occupied room is available. This is subject to these succeeding fees:

- Php 500.00/per hour in excess of the check-out time.
- Any excess of one hour is considered another hour.
- Request for extensions beyond 6:00 p.m. will be charged the overnight rate.

#### **BILLING ARRANGEMENT**

All room charges shall be settled by **Convergent International Travel Development Co., Ltd.** via **prepayment**. The Hotel shall require a **Signed Contract** and **50% Guarantee Deposit** on **December 2, 2019**, and **Full Payment** on or before **January 2, 2020**.

#### **ESTIMATED CHARGES**

Arrival	Departure	Room Type	Room Rate	No. of Rooms	No. of Nights	Total Room Nights	Total
23-Jan	26-Jan	Single/Twin	2,600.00	10	3	30	78,000.00
26-Jan	31-Jun	Single/Twin	2,600.00	50	5	250	650,000.00
31-Jan	6-Feb	Single/Twin	2,600.00	20	6	120	312,000.00
6-Feb	11-Feb	Single/Twin	2,600.00	10	5	50	130,000.00
Grand Total						450	1,170,000.00





The hotel shall require Php 1,000.00 nett incidental deposit, per room, per night from the guests. Should you request the incidentals to be waived, please provide a letter of guarantee. Any incurred incidental charges, the guest/s shall pay in full upon check-out.

Additional rooms and all no-show guests, as specified on the final rooming list and other incidentals, duly signed by the authorized signatory, shall be on the account of the company.

#### **PAYMENT**

Company may opt to pay through hotel's bank account with the following details:

Account Name: Hotel 101 Management Corp.

Tin Number:

Hotel 101 Management Corp

008-412-335-00000

Hotel 101 – Manila

008-412-335-00001

Bank Details:

Asia United Bank (AUB)

002-01010439-6

Banco De Oro (BDO)

003-60032581-1

#### **FORCE MAJEURE CLAUSE**

The Hotel is not liable for any claims or damage, if the failure to render the obligations in the agreement is due to labor disputes, strikes, lockouts, Acts of God, conditions beyond the control of the Hotel, government mandates, or other legally mandated restraint, prohibition or control.

The Organizer may request for the refund of the deposit or prepayment without interest, surcharges, or penalties in the event of force majeure.

#### **TOTAL CANCELLATION CLAUSE**

Any cancellation and/or change in the dates or conditions of bookings, after signing this contract, shall forfeit guestroom/s deposits in favor of **Hotel 101 - Manila**.

Please affix your signature on the conforme below if the conditions are acceptable and return the duplicate copy to us on or before **December 2, 2019.**

Should you have any question or additional requirement, please call me at telephone number (+632) 8856-7111 or e-mail me through [philipwilliam.olimpiada@hotel101.com.ph](mailto:philipwilliam.olimpiada@hotel101.com.ph) or my mobile phone number (+63) 917 716 8360.



Ms. Liu, we look forward to the privilege of being host to your group for this important event. We assure you of our cooperation to ensure its success.

Sincerely yours,

  
PHILIP WILLIAM OLIMPIADA  
Sales Manager – Travel & Trade  
HOTEL 101 GROUP

Conforme:

MS. CANDY LIU  
Product Director  
CONVERGENT INTERNATIONAL TRAVEL  
DEVELOPMENT CO., LTD.

Noted By:

GEL B. GOMEZ  
Head – Group Sales and Marketing  
HOTEL 101 GROUP